



# **ADVISORY COUNCILS**

**Agreement with ASNL Board**

**February 4, 2020**

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## Advisory Councils

### Purpose

The intention of the provincial board of the Autism Society of Newfoundland and Labrador is to enter into collaborative agreements with interested parties in communities/areas throughout the Province. The Council is a necessary voice where there is

- ✓ interest in supporting the mandate of ASNL
- ✓ a desire to ensure that persons living with ASD can benefit from programs and services not offered by other entities
- ✓ interest in providing supports to persons in the community, schools, health care, etc.,
- ✓ a need to support families receiving an ASD diagnosis for the first time, or
- ✓ a need for advocacy.

### How the Council Engages with the ASNL Provincial Board

#### The Council

1. has the opportunity to answer four key questions to inform the board about their specific needs.
  - a. Where should ASNL do more to support families and participants in the community/area?
  - b. What should ASNL do less of because the efforts are not supporting families and participants in the community/area?
  - c. What should ASNL start doing to support families and participants in the community/area?
  - d. What should ASNL stop doing in the community/area?
2. Can apply for grants with oversight of the CEO and management team.

3. Support provincial fundraising efforts to ensure that programs and services can proceed uninterrupted.
4. Liaise with the regional staff.
5. Knows that the Regional staff would report to the Family and Support Services Officer to ensure consistency and open effective communication.

The Council would not

1. Coordinate programs/services
2. Engage in advocacy without the involvement of the Board and/or provincial Staff.
3. Engage in programs/services that do not meet provincial standards for liability, etc.
4. Enter into agreements without the oversight of ASNL.
5. Maintain an independent bank account
6. Submit grants without engaging the CEO, or
7. Supervise regional staff.

## The Provincial Board's Commitment

The Board commits to inform the Council each six-months about

- ✓ New programs/services available/becoming available in the community/area
- ✓ The number of clients, families, workers, entities served
- ✓ How it is advocating on behalf of persons living with ASD and their families
- ✓ Areas where it is working on behalf of families
- ✓ Ongoing professional development/educational opportunities
- ✓ Registration for upcoming programs/services
- ✓ Library resources available,
- ✓ How funds raised in the area or being utilized to support ongoing programs/services, and
- ✓ New initiatives.

## Our Signatures Indicate

We agree that the role of the Advisory Council is limited to the following:

- ✓ Provide advice to the Board of Directors of ASNL on potential program and service delivery options in the region;
- ✓ Provide advice to the board on policies that can affect parents or individuals with ASD;
- ✓ Support their Advisory Councils in public relations efforts and public awareness;
- ✓ Provide advice to the Board of Directors regarding ways to mitigate costs to parents for requested programs and services that are not covered by other sources of funding; and
- ✓ Complete regional scan (data gathering) for the board on matters for which it is seeking advice.

We agree to

- ✓ Support provincial fundraising efforts coordinated by the Provincial office.
- ✓ Seek input and guidance from the Provincial Office of ASNL regarding all fundraising efforts undertaken independently.
- ✓ Refrain from opening an independent bank account.
- ✓ Review the quarterly reports outlining
  - .01. Programming efforts in our area
  - .02. Advocacy efforts undertaken on our behalf
  - .03. Outreach and engagement efforts and
  - .04. Supports provided to families.
- ✓ Comply with the limitations placed on all efforts to minimize/eliminate potential liabilities.
- ✓ Refrain from having an Advisory Council website.
- ✓ Maintain an Advisory Council Facebook page and/or Twitter account when it supports communication.

- ✓ Assist with the development of a family support group(s) for members to support each other by sharing common experiences and insights.
- ✓ Select a person to lead the Council and be responsible for responding to communications from the Board or ASNL management.
- ✓ Follow processes and procedures to meet statutory and financial obligations as they relate to ASNL.
- ✓ Support key messaging and look to ASNL Provincial Board of Directors for guidance concerning new/controversial relevant issues to ensure ASNL provincially presents all voices.
- ✓ Protect the right to the confidentiality for persons living with ASD, their families, and professionals with whom those persons/families interact.

**Date:** \_\_\_\_\_

**Community(ies) Represented:**

\_\_\_\_\_

**Advisory Council Leader:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Mailing Address:**

\_\_\_\_\_

\_\_\_\_\_

**Chair of the Board of ASNL:** \_\_\_\_\_