

Board of Directors' Quarterly Report to Members (Q2: July 1 – Sept 30, 2018) December 10, 2018

The ASNL Board of Directors is pleased to provide the membership and stakeholders with an update on the board's activities and accomplishments. As can be seen, the board is working diligently on a number of different initiatives, all of which will help lay a secure, professional foundation for the future.

The ASNL board operates as a policy board. This means the board sets policy, management implements the policy and the board provides oversight of management's implementation. *Management is responsible for daily operations.*

Below are highlights of the board's ongoing activities:

Part 1: Current Activities of the Board

Activity	Scheduled Completion	Completed	In Progress	Not Started
Monitoring of Annual Plan Delivery (on a quarterly basis)	Ongoing		X	
Governance Review	Spring 2019		X	
Operational Review of Program/Service offerings by Deloitte	Summer 2018	X		
Research into housing options for adults with ASD	Fall, 2019		X	
Maintenance of property (community garden, behind main building)	Fall 2018	X (1 st)	X (2 nd)	
Renovation/Expansion of Onsite Facilities, Shamrock Farm	Fall 2020		X	
365 Greenhouse financing & installation	Spring, 2019		X	
Review of Annual Planning and Budget for Fiscal 2019	January 2019		X	

Part 2: Report on Operations

During the Q2 period (July 1 to Sept 30, 2018) ASNL provided services to

- Programs provided **3,300** programming hours to **211** participants during the summer;
- Outreach initiatives totalled **426** hours and impacted more than **3,494** people in **209** engagements
- Operated with **53** staff by "headcount" (includes full-time, part-time and seasonal employees);
- Included **13** persons with ASD (3 permanent);

Part 3: Financial Summary for the Three Months ended Sept 30, 2018

Below is a summary of the statement of operations for the organization for the three months ending Sept 30, 2018; Budget; and the three months ended Sept 30, 2017.

	Three months ended Sept 30, 2018(Actual)	Budget	Three months ended Sept 30, 2017	Notes
Grants and Program Revenue	447,060	934,384	787,423	[a]
Funds Raised Net of Costs	218,317	221,500	118,602	[b]
Pantry Net Contribution	8,661	14,352	12,244	
Good Roots Gardening Contribution	(9,224)	(18,263)	N/A	[c]
Total Resources	664,813	1,151,973	918,268	[d]
Programming Costs and Salaries	(700,563)	(719,411)	(706,768)	[e]
Administrative Expenses	(73,939)	(84,872)	(59,245)	
Depreciation	-	-	-	
Total Expenditures	(774,502)	(804,283)	(766,013)	
Surplus / (Deficit)	(109,689)	347,690	152,255	

NOTES:

[a] ASNL did not receive the \$300,000 additional bridge funding, as budgeted. Quarterly grant payments from CSSD and AESL came after Sept 30th. Decision on bridge funding now expected in mid-Dec 2018 or Jan/Feb 2019.

[b] Fundraising is up **84%** for the same period last year, due to more success with events and donations.

[c] Second social enterprise, Good Roots Gardening (GRG), began in Summer, 2017. Deficits are expected in Fiscals 1-2, but at present the loss is half what was budgeted.

[d] The reduction in the 'available' resources results from the non-receipt of additional bridge funding from government, and the late receipt of budgeted quarterly grant deposits from Govt, as mentioned in [a].

[e] Difference based on lower rate of pay for one employee and layoff of another employee.

Overall, programming costs and salaries are tracking 'slightly below' budget, by approximately \$19,000. Management and the FARM Committee will continue to monitor expenditures closely.

Note: while this information is unaudited, and slight changes are expected when compiling the annual financial statements to be presented at AGM 2019, the Board believes it is a reasonable approximation of our financial performance.

We await a decision from government on additional core funding for the current Fiscal 2019. We are monitoring closely because of serious economic developments/challenges these past two years. These challenges are continuing.

The ASNL Board is pleased to provide this information to members and the community. Should you have questions or concerns, please let us know.

Respectfully,

Anthony Jackman, President

ASNL

On behalf of the Board of Directors