

Board of Directors' Quarterly Report to Members (Q1: April 1 – June 30, 2018) September 17, 2018

The ASNL Board of Directors is pleased to provide the membership and stakeholders with an update on the board's activities and accomplishments. As can be seen, the board is working diligently on a number of different initiatives, all of which will help lay a secure, professional foundation for the future.

The ASNL board operates as a policy board. This means the board sets policy, management implements the policy and the board provides oversight of management's implementation. *Management is responsible for daily operations.*

Below are highlights of the board's ongoing activities:

Part 1: Current Activities of the Board

Activity	Scheduled Completion	Completed	In Progress	Not Started
Monitoring of Annual Plan Delivery (on a quarterly basis)	Ongoing		X	
Governance Review	Winter 2018		X	
Chapter Agreement Review	Spring 2019		X	
Operational Review of Program/Service offerings by Deloitte	Summer 2018	X		
Renovation/Expansion of Onsite Facilities, Shamrock Farm	Fall 2020		X	
365 Greenhouse financing & installation	2018-2019		X	
Review of Annual Planning and Budget for Fiscal 2019	Nov 2018		X	

Part 2: Report on Operations

During the Q1 period (April 1 to June 30, 2018) ASNL provided services to

- Programs provided **4,752** programming hours to **289** participants during the spring;
- Outreach initiatives totalled **563** hours and impacted more than **6,603** people in **368** engagements
- Operated with **44** staff by "headcount" (includes full-time, part-time and seasonal employees);
- Included **11** persons with ASD (5 permanent);

Part 3: Financial Summary for the Three Months ended June 30, 2018

Below is a summary of the statement of operations for the organization for the three months ending June 30, 2018; Budget; and the three months ended June 30, 2017.

	Three months ended June 30, 2018(Actual)	Budget	Three months ended June 30, 2017	Notes
Grants and Program Revenue	270,594	516,273	307,025	[a]
Funds Raised Net of Costs	57,474	32,250	36,269	[b]
Pantry Net Contribution	11,687	7,177	9,078	
Good Roots Gardening Contribution	(12,086)	(6,150)	N/A	[c]
Total Resources	327,670	549,551	352,373	[d]
Programming Costs and Salaries	303,734	336,507	316,133	[e]
Administrative Expenses	45,857	37,189	28,274	
Depreciation				
Total Expenditures	349,591	373,696	344,406	
Surplus / (Deficit)	(21,921)	175,855	7,967	

NOTES:

[a] ASNL did not receive \$270,000 additional core funding, as budgeted. Decision now expected in October 2018.

[b] Fundraising is up 49% for the same period last year, due to increased donations.

[c] Second social enterprise, Good Roots Gardening (GRG), began in Summer, 2017. Deficits are expected in Fiscals 1-2.

[d] The reduction in the 'available' resources result from the non-receipt of additional core funding from government and new GRG social enterprise costs.

[e] Difference based on unpaid sick leave for several employees and different rate of pay for one employee than was budgeted.

Overall, programming costs and salaries are tracking 'slightly below' budget, by approximately \$33,000. Management and the FARM Committee continue to monitor expenditures closely.

Note while this information is unaudited and slight changes are expected when compiling the annual financial statements to be presented at AGM 2019, the board believes it is a reasonable approximation of our financial performance.

We await a decision from government on additional core funding for the current Fiscal 2019. We are monitoring closely because of economic developments/challenges these past two years. These challenges are continuing.

The ASNL Board is pleased to provide this information to members and the community. Should you have questions or concerns, please let us know.

Respectfully,

Kim Maher, President

ASNL

On behalf of the Board of Directors