

# ASNL Board of Directors' Quarterly Report to Members (Q1: April 1 – June 22, 2017)

## October 22, 2017

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The ASNL Board of Directors is pleased to provide the membership and stakeholders with an update on the board's activities and accomplishments. As can be seen, the board is working diligently on a number of different initiatives, all of which will help lay a secure, professional foundation for the future.

The ASNL board operates as a policy board. This means the board sets policy, management implements the policy and the board provides oversight of management's implementation.

Below are highlights of the board's activities to date:

### Part 1: Current Activities of the Board

Activity	Scheduled Completion	Completed	In Progress	Not Started
<b>Monitoring of Annual Plan</b> delivery on a quarterly basis.	Ongoing	X		
<b>Governance Review</b>	Fall 2017		X	
<b>Feasibility Study</b> into Expansion/Renovation of Onsite Facilities, Shamrock Farm	Spring 2017	X		
<b>Operational Review</b> of program/service offerings by H&CS and CSSD (government)	Winter 2018			X
<b>AGM 2017</b> details finalized and posted for public	Fall 2017	X		

### Part 2: Report on Operations

During the Q1 period (April 1 to June 30, 2017) ASNL provided services to

- Programs provided **5,162** programming hours to **373** participants; during the quarter, **105** were waitlisted
- Outreach initiatives totalled **421** hours and impacted more than **5,976** people
- Operated with **39** staff by headcount (includes seasonal employees); **31 FTE**
- Included **13** persons with ASD (4 permanent + 9 seasonal)

### Part 3: Financial Summary for the Three Months ended June 30, 2017

Below is a summary of the statement of operations for the organization for the twelve months ending March 31, 2017, Budget and the twelve months ended March 31, 2016.

	Three months ended June 30, 2017 (Actual)	Budget	Three months ended June 30, 2016	Notes
Grants and Program Revenue	307,045	568,955	281,943	[a]
Funds Raised Net of Costs	36,269	39,875	113,488	[b]
Pantry Net Contribution	9,078	7,500	13,384	
Good Roots Gardening Contribution	5,752	(13,681)	N/A	[c]
<b>Total Resources</b>	<b>358,144</b>	<b>602,649</b>	<b>408,815</b>	
Programming Costs and Salaries	303,818	365,512	303,709	[d]
Administrative Expenses	27,373	36,784	45,247	
Depreciation	-	-	-	
<b>Total Expenditures</b>	<b>(331,191)</b>	<b>(402,296)</b>	<b>(348,956)</b>	
<b>Surplus / (Deficit)</b>	<b>26,953</b>	<b>200,353</b>	<b>59,859</b>	

ASNL net surplus is currently running behind budget by \$68,781. Consistent with the results of Q1, revenue and fundraising continues to track behind budget. Further explanations are noted below.

#### Notes:

[a] Grants and program revenue continue as per budget. Variance above is related to late receipt of \$270,000 grant.

[b] Fundraising continues to track behind budget. This can be attributed to the economic climate of the Province. In addition, the Gala was moved from Q1 to Q3.

[c] Second social enterprise, Good Roots Gardening, began in spring of 2017.

[d] Overall programming costs and salaries are tracking 'below' budget by \$61,694. The reduction in the 'available' resources results from the late receipt of \$270,000 grant from government (arrived on July 1 instead of June 30).

Management and FARM committee will continue to monitor expenditures closely to ensure continued viability of ASNL.

*Note while this information is unaudited and slight changes are expected in compiling the annual financial statements to be presented at the AGM, the board believes it is a reasonable approximation of our financial performance*

The financial position of the society continues to be strong, ensuring we can deliver on our mandate. We are monitoring closely because of economic developments/challenges these past two years.

The ASNL Board is pleased to provide this information to members and the community. Should you have questions or concerns, please let us know.

Respectfully,

Suzanne Kenny, President

ASNL

On behalf of the Board of Directors